

Heart Garden LLC 23090 Yamhill River Road, Willamina, Oregon 97396. DBA:

## NAVARRA GARDENS WEDDING AND EVENT FEES AND DEPOSITS 2018

### Saturday Events Effective 2018

100 Persons \$3,250.00  
200 Persons \$4,500.00  
300 Persons \$5,750.00  
Up to 400 Persons, Maximum, Approximately \$6,250.00

### Weekdays and Sundays:

25-50 Persons \$1,000.00  
Up to 75 Persons \$1250.00  
100 Persons \$2,700.00  
200 persons \$3,600.00

Non-Refundable Booking Fee of \$250.00      Date Received \_\_\_\_\_

50% Fee due 6 months prior      Date Due \_\_\_\_\_

Total Payment Due 3 months prior      Date Due \_\_\_\_\_

Damage Refundable Deposit \$500.00      Due one week prior \_\_\_\_\_

Proof of Liability Insurance      Due one week prior \_\_\_\_\_

Alcohol Servers Permit      Due one week prior \_\_\_\_\_

In the event that the reservation is cancelled, and Navarra Gardens is able to rent the venue on the cancelled date, a refund of all funds except the booking fee will be made no later than one week prior to scheduled date.

In the event that the lessor transfers ownership of the facilities and grounds known as Navarra Gardens to another party, and if other arrangements agreed upon by the lessor and lessee cannot be made, all monies paid by the lessee will be refunded in full.

Lessee Signature \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone \_\_\_\_\_ Email: \_\_\_\_\_

Heart Garden LLC DBA Navarra Gardens:

Agent Signature \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Agent for Navarra Gardens Telephone 503 307 9219

Email: \_\_\_\_\_